To Export DICOM from Romexis 3D
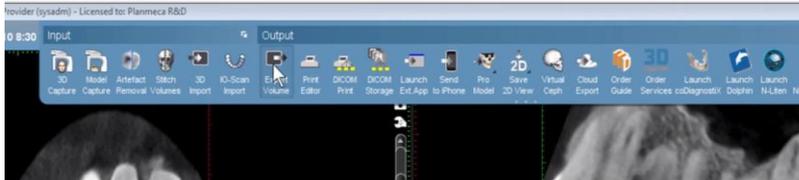
1. On your desktop, Right click once >> New >> Folder → Name the folder with the patient's name
2. Click on the **PATIENTS** ICON IN Romexis to select the volume you want to export and load the scan
3. Go to **OUTPUT → EXPORT VOLUME**

4. Select the following settings:
   a. File & Format Options: **Set of Single Frame Dicom Files**
   b. Resolution: **Original**
   c. Overlay options: (NO CHECK MARKS)
   d. Export 3D Volume to: **Folder**
   e. Viewer Options: (NO CHECK MARKS. VIEWER NOT NEEDED)
   f. Folder: Use the "…" box at the far right. Browse for the folder you created on your desktop with the patient's name. Select that as your export location
   g. File Name: Labeling your files is very beneficial. Please include the Patient Name, Study Type information (example: mandible/maxilla/tmj/etc) and date if possible
   h. Select **OK** to export the data
   i. Once completed, return to the desktop & locate the file you created with the patient's name
   j. Right Click once on the file → **SEND TO → COMPRESSED (ZIPPED) FOLDER**
   k. This will compress the individual files from the CT scan into one file that can be uploaded to the 'patient files' on the TELEDENT Website